

Fall 2022 Career Development Workshop Series



Student Success Center

Hardman and Jacobs Undergraduate Learning Center, Room 128

575-646-3136

To Request a Workshop Visit: <https://ssc.nmsu.edu/workshops/>

Resume Writing

Date: Wednesday, August 24, 2022

Time: 10:30 AM – 11:30 AM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

In this workshop, students will learn the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting.

Personal Branding

Date: Tuesday, September 13, 2022

Time: 2:30 PM – 3:30 PM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

Effective professionals both understand and communicate their value and unique assets to others in the world of work. Students will receive an overview of the branding concept and engage in exercises to help them begin creating their own personal brand.

Job Search Strategies

Date: Friday, September 23, 2022

Time: 11:00 AM – 12:00 PM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

Students will receive an overview of key steps in the job search process, a discussion of various job search methods, essential job search tools and strategies, and how to make the process more manageable!

Resume and Cover Letter

Date: Friday, October 7, 2022

Time: 10:00 AM – 11:00 AM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

In this workshop, students will learn the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting. Students will also learn how to write a compelling cover letter that articulate why you are the right person for the job.

LinkedIn Basics

Date: Thursday, October 13, 2022

Time: 1:30 PM – 2:30 PM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

LinkedIn is a professional social network and job search tool and an effective instrument in building your professional network. This workshop will cover the following topics: profile set up, creating your network, introductions, recommendations, people search, and job postings.

LinkedIn Basics

Date: Tuesday, October 25, 2022

Time: 1:30 PM – 2:30 PM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

LinkedIn is a professional social network and job search tool and an effective instrument in building your professional network. This workshop will cover the following topics: profile set up, creating your network, introductions, recommendations, people search, and job postings.

Resume and Cover Letter

Date: Tuesday, November 15, 2022

Time: 1:00 PM – 2:00 PM

Location: Zuhl Library, Room 225

Zoom Link: <https://nmsu.zoom.us/j/5426478015>

In this workshop, students will learn the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting. Students will also learn how to write a compelling cover letter that articulate why you are the right person for the job.



